



Inner Forth Landscape Initiative Management & Maintenance Fund

Application Form V3 (updated September 2020)

As part of the legacy arrangements of the National Heritage Lottery funded Inner Forth Landscape Initiative that ran between 2014 and 2018, the Inner Forth Futures partnership¹ invite applications to the IFLI Management and Maintenance Fund². The Fund is divided into two discrete Pots (Pot 1 and Pot 2) each with their own criteria. Each pot will provide one-off grants between 2018 and 2023.

Before completing this application form please ensure that you have read the accompanying Guidance Note and Requirements for Funding Recipients. Both documents can be downloaded from the Inner Forth Futures website <https://www.innerforthlandscape.co.uk/about/ifli-legacy> where you will also find the latest application deadline(s).

- **To apply for funds under Pot 1, please complete section A then sections B and D.**
- **To apply for funds under Pot 2, please complete section A then sections C and E.**

Completed applications should be emailed to info@innerforthlandscape.co.uk where they will be received by a member of the Inner Forth Futures team. Thank you.

Section A, Applicant Details³ & Declaration: For applications to Pot 1 and/or Pot 2.

Please complete all grey boxes.

<i>Name of group or organisation</i>			
<i>Name of contact person</i>			
<i>Contact email address</i>			
<i>Contact phone number</i>			
<i>Contact address and postcode</i>			
<i>Are you applying to Pot 1?</i>	Yes / No	<i>Are you applying to Pot 2?</i>	Yes / No
<i>By completing this form you agree that should your application(s) to Pot 1 and/or Pot 2 be awarded funding, you will fulfil the requirements listed in 'Requirements for Funding Recipients' on behalf of the abovenamed group or organisation. The 'Requirements for Funding Recipients' document can be downloaded from https://www.innerforthlandscape.co.uk/about/ifli-legacy</i>			
<i>Date this form was completed</i>			

¹ The Inner Forth Futures partnership is led by RSPB Scotland and includes Green Action Trust, Clackmannanshire Council, Falkirk Council, Fife Council, Historic Environment Scotland, NatureScot, Stirling Council and Sustrans. RSPB Scotland administer the IFLI Management & Maintenance Fund on behalf of the Inner Forth Futures Partnership.

² The Inner Forth Landscape Initiative Management & Maintenance Fund is administered by RSPB Scotland on behalf of the Inner Forth Futures partnership. The IFF partnership Project Manager can be contacted by emailing info@innerforthlandscape.co.uk or calling 07860 592 061.

³ Any of your personal data collected by the Inner Forth Futures Partnership will only be used by the Royal Society for the Protection of Birds (as lead Partner of Inner Forth Futures) to inform you about the work of Inner Forth Futures and future community events and for no other purpose. To be removed from our contacts list please write to info@innerforthlandscape.co.uk with UNSUBSCRIBE in the title of the email. For more information about your data protection rights, please see RSPB's Privacy Policy available at www.rspb.org.uk/help/privacy-policy

Section B, Eligibility Criteria: For applications to Pot 1. Please complete all grey boxes.		
<i>Will the work you are seeking funding for directly manage, maintain or enhance a project that was delivered as part of the Inner Forth Landscape Initiative?</i>		Yes / No
<i>Is this application for costs relating to work that is outwith the maintenance responsibilities any project lead organisation as agreed within their respective partnership agreement?</i>		Yes / No
<i>Please indicate which Tier 1 requirement(s) the spend is requested for. These are deemed to be urgent repairs to project sites.</i>	Vandalism	Yes / No
	Extreme weather damage	Yes / No
	Severe deterioration of materials not covered by warranty	Yes / No
<i>And, or, please indicate which Tier 2 requirement(s) the spend is requested for.</i>	Website hosting costs	Yes / No
	Replacement of tools for Community Groups to maintain project sites	Yes / No
	Reprints of Go Forth booklet	Yes / No
	Cleaning of IFLI installed interpretation	Yes / No
	Potential to help with ongoing project costs that have increased the financial pressure on an organisation ⁴	Yes / No
	Other requirement(s) not detailed above	Yes / No
<i>And, or, please indicate which Tier 3 requirement(s) the spend is requested for. This is only applicable for activities delivered between March 2022 and April 2023.</i>	Repairs to access projects	Yes / No
	Re-refresh of damaged/faded information panels	Yes / No
	Replacement planting	Yes / No
	Other requirement(s) not detailed above	Yes / No

Section C, Eligibility Criteria: For applications to Pot 2. Please complete all grey boxes.		
<i>Will this project support ongoing training within the area? For example, but not limited to, support of apprentice schemes, contractor costs to run workshops using IFLI project sites and produce learning materials.</i>		Yes / No
<i>Will this project support training costs for community groups working on or expanding IFLI projects? For example, but not limited to, orchard management courses, specialist equipment training.</i>		Yes / No
<i>Is the application for work that is outside the maintenance responsibilities of any IFLI project lead organisation as agreed within their respective partnership agreement?</i>		Yes / No

⁴ Note that this should not cover upgrades to existing infrastructure where management costs were already incurred by the project lead organisation (e.g. paths).

Section D, Activity & Funding Summary: For applications to Pot 1. Please complete all grey boxes.			
<p><i>Briefly outline what the funding you are applying for will help to achieve. Please ensure that you include:</i></p> <ul style="list-style-type: none"> • <i>Details of the outputs you expect to achieve (eg replacement of 1 interpretation panel, purchase of 12 heritage fruit trees, installation of 30m fencing, purchase of 1 set of new tools)</i> • <i>The dates you expect the project/work/funded activity to start and finish</i> • <i>How volunteers or in-kind time contributions will help to deliver the activity</i> • <i>If you are seeking funding for existing staff costs, please describe what this will achieve beyond their current remit. If the funding is for new staff, please make this clear.</i> 			
<i>Will this project be completed by the end of the financial year? Eg following March</i>			Yes / No
<i>Have you obtained any necessary landowner consent(s) or other permissions required for the activity described above?</i>			Yes / No
<i>What is the NET value of cash funding you are applying to us for?⁵</i>			£
<i>Do you intend to use this funding to draw down additional match funding from elsewhere?</i>			Yes / No
<i>If Yes, is the match funding already secured?</i>	Yes, secured. No, awaiting application outcome. No, application not yet made.	<i>Who is your match funder, and what value of funding have you secured or applied for?</i>	£
<i>Will volunteers or in-kind support help to deliver activity we fund?</i>			Yes, volunteer support. Yes, in-kind support. No.
<i>If Yes, how many hours do you expect this to be?</i>	Volunteer time: In-kind time:	<i>How many individuals do you expect to participate?</i>	Volunteer number of people: In-kind number of people:
<i>Briefly outline what they will do if not already described above.</i>			

⁵ We will only fund staff costs up to a maximum value of £2,000 per application. Staff costs requested should normally be no more than 50% of the total costs requested through the Fund, except in exceptional circumstances. The application should not solely be for staff costs.

Please ensure that this figure excludes the value of any VAT that your group or organisation can reclaim from HMRC. We will only reimburse NET cost + irrecoverable VAT.

Section E, Activity & Funding Summary: For applications to Pot 2.
Please complete all grey boxes.

Briefly outline what the funding you are applying for will help to achieve. Please ensure that you include:

- Details of the outputs you expect to achieve (eg 2 volunteers trained, 5 education sessions delivered with schools, 2 workshops/open days delivered)
- When you expect the project to start and finish
- How volunteers or in-kind time contributions will help to deliver the activity
- If you are seeking funding for existing staff costs, please describe what this will achieve beyond their current remit. If the funding is for new staff, please make this clear.

Will this project be completed by the end of the financial year? Eg Following March				Yes / No
Have you obtained any necessary landowner consent(s) or other permissions required for the activity described above?				Yes / No
What is the NET value of cash funding you are applying to us for? ⁶				£
Do you intend to use this funding to draw down additional match funding from elsewhere?				Yes / No
If Yes, is the match funding already secured?	Yes, secured. No, awaiting application outcome. No, application not yet made.	Who is your match funder, and what value of funding have you secured or applied for?	£	
Will volunteers or in-kind support help to deliver activity we fund?				Yes, volunteer support. Yes, in-kind support. No.
If Yes, how many hours do you expect this to be?	Volunteer time: In-kind time:	How many individuals do you expect to participate?	Volunteer number of people: In-kind number of people:	
Briefly outline what they will do if not already described above.				

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Please ensure that this figure excludes the value of any VAT that your group or organisation can reclaim from HMRC. We will only reimburse NET cost + irrecoverable VAT.